**Head of HR and Recruitment**

**MSF India Branch Office**

**Compensation and Benefits Package and other details**

* A stimulating, professional environment in a reputed international organization with regular international and regional exposure and travel.
* **Annual Salary (before Taxation) for candidates from within MSF :** between **USD 33953 – USD 52905/INR 2376716 – INR 3703366** depending upon relevant professional experience
* **Annual Salary (before Taxation) for candidatures outside MSF :** between **USD 33953 – USD 38216/INR 2376716 – INR 2675129** depending upon relevant professional experience
* **Relocation package** :
1. **Relocation Allowance** for first 3 years
2. **Round travel air tickets to country of origin** for employee every year for 3 years.
3. **Freight costs:** Costs up to INR 40000 will be reimbursed.
4. **Administration costs :** All administrative costs related to relocation of the relocated staff to India will be covered by MSF, including vaccinations, translations, work permit costs and medical related work permit costs
5. **Work Permit Support:** Extensive administrative support will be provided for the attainment of work permit.
6. **Temporary accommodation Support (For employee and dependent):** Stay in MSF Guest House will be provided for 4 weeks until the employee findsaccommodation.
* **Learning and development:** Focus on personal and professional learning opportunities.
* **Medical Reimbursement**: MSF provides medical reimbursement for employees and their dependents as per MSF India health care policy.
* 33 **paid leaves** (prorata from date of joining) and **other leaves** as per MSF Internal Regulations.
* Covered under **accident insurance**.
* The position will be under a period of probation for 4 months as per the MSF Internal Regulations.

**END**